

B.L.D.E. Association's

**A. S. PATIL COLLEGE OF COMMERCE
(AUTONOMOUS), BIJAPUR**

Accredited 'A' Grade by NAAC

**Internal Quality Assurance Cell (IQAC)'s
Annual Quality Assurance Report (AQAR) for the
year 2013-14**

Submitted To:

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution

B.L.D.E.A's, A.S.Patil College of Commerce (Autonomous),Bijapur

1.2 Address Line 1

New Campus

Address Line 2

Solapur Road

City/Town

Bijapur

State

Karnatataka

Pin Code

586103

Institution e-mail address

Principal@bldeasp.org

Contact Nos.

08352-265703

Name of the Head of the Institution:

Prof. S G Talikoti, Principal

Tel. No. with STD Code:

08352-265703

Mobile:

09449169355

Name of the IQAC Co-ordinator:

Prof. B S Belagali

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	84.00	2005	5
2	2 nd Cycle	A	3.15	2010	5
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 on 19/03/2012 (DD/MM/YYYY)4
- ii. AQAR 2011-12 on 30/09/2012 (DD/MM/YYYY)

University with Potential for Excellence	--	UGC-CPE	--
DST Star Scheme	--	UGC-CE	--
UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other (<i>Specify</i>)	--
UGC-COP Programmes	--		

2. IQAC Composition and Activities

2.1 No. of Teachers	4
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	2
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	13
2.10 No. of IQAC meetings held :	04

2.11 No. of meetings with various stakeholders:	No.	04	Faculty	01
	Non-Teaching Staff	01	Students	01
	Alumni	01	Others	01

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

3,60,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- 1) FDI in Retail Sector,
- 2) Wages in Cities

2.14 Significant Activities and contributions made by IQAC

- 1) Workshop on wages in cities
- 2) Seminar on FDI in retail sector
- 3) Orientation programme on Personality Development and Communication Skills
- 4) Guest lecture on moral values

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1) To conduct workshop on FDI in retail sector	1) Conducted workshop on FDI in retail sector
2) To organise industrial visits	2) Organised industrial visits
3) To conduct guest lectures	3) Conducted guest lectures
4) To apply for national seminar on policy paralysis in India.	4) Applied for national seminar on policy paralysis in India and the approval of the UGC in awaited

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- ❖ The management approved the AQAR and suggested to adhere the plan of action promptly
- ❖ The management also suggested to organise an international seminar in near future

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	2	--	2	--
UG	3	--	2	--
PG Diploma	1	--	1	--
Advanced Diploma	3	--	--	3
Diploma	3	--	--	3
Certificate	4	--	--	4
Others	1	--	1	1
Total	17	--	06	11
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Being an autonomous institution we revise syllabi of all programmes every three years. The college has constituted Boards of Studies for all programmes which revise the syllabi after thorough deliberations and place the draft syllabi before the duly constituted Academic Council and Governing Body for final approval. The syllabi is updated as per the changing needs of the society.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
30	12	07	01	10

2.2 No. of permanent faculty with Ph.D.

NIL

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	06	--	--	--	--	--	--	--	06

2.4 No. of Guest and Visiting faculty and Temporary faculty

05

--

06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	19	11	---
Presented papers	19	11	--
Resource Persons	--	--	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- 1) Extensive use of ICT in teaching and learning
- 2) Group discussions, industrial visits, seminars, projects, surveys, management fests, Case studies, Quiz etc. are adopted

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- a) Open Book Examination,
- b) Bar Coding,
- c) Double Valuation and CBCS for PG,
- d) Provision of Photocopy
- e) Golden Chance System

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 19

2.10 Average percentage of attendance of students 75

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	226	53.73	40.30	5.97	0.0	59.29
BBA	26	15.38	38.46	7.69	0.0	84.61
BCA	62	62.79	34.88	2.33	0.0	69.35
M.Com	32	29.00	61.30	9.70	0.0	96.88
MBA	45	15.00	47.50	37.50	0.0	88.89
PGDCA	03	100.00	0.0	0.0	0.0	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- 1) It encourages the extensive use of ICT and innovative teaching and learning methods.
- 2) It collects feedback from students and evaluates.

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff :

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	01	01	02
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

To encourage the faculty members to attend FDP, conferences workshops. To undertake MRP, Research Publications etc.

3.2 Details regarding major projects : **NIL**

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	03	02	--
Outlay in Rs. Lakhs	--	3.00	2.25	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	--	--
Non-Peer Review Journals	02	01	--
e-Journals	04	04	--
Conference proceedings	04	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year : Nil

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Nil

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil SRF Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events:

University level 10 State level --
National level -- International level --

3.22 No. of students participated in NCC events:

University level -- State level 45
National level 08 International level --

3.23 No. of Awards won in NSS:

University level -- State level 01
National level -- International level --

3.24 No. of Awards won in NCC:

University level -- State level --
National level 05 International level --

3.25 No. of Extension activities organized

University forum -- College forum --
NCC 03 NSS 03 Any other --

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Legal Awareness programme, Health Awareness programme, Swami Vivekananda Youth Rally, Blood Donation , Tree Plantation, Visit to Orphanage and Blind School etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	08 acres	--	Management	08 acres
Class rooms	27	--	Management	27
Laboratories	03	01	UGC + Management	04
Seminar Halls	02	--	Management	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	154	22	Management	176
Value of the equipment purchased during the year (Rs. in Lakhs)	--	16,21,114	UGC	16,21,114
Others	--	--	--	--

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	40688	5307727	2701	560173	43389	5867900
Reference Books	1700	814000	70	4100	1770	855000
e-Books	--	--	--	--	--	--
Journals	46	107469	04	8000	50	115469
e-Journals	07	--	-	-	-	-
Digital Database	02	-	-	-	-	-
CD & Video	210	21000	25	2500	235	23500
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall) :

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	154	03	Yes	Yes	Yes	Yes	Yes	--
Added	16	01	-	-	-	-	-	-
Total	170	04	-	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Office Automation and Training and internet access to staff members

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.25
ii) Campus Infrastructure and facilities	1.00
iii) Equipments	0.30
iv) Others	0.10
Total :	1.65

Criterion – V

5. Student Support and Progression:

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has enhanced awareness among the students regarding the following :

- a) Academic excellence
- b) Scholarships
- c) Career guidance and placement
- d) Entry into service
- e) Grievance redressal
- f) Anti-sexual harassment
- g) Social awareness
- h) Various outreach programmes
- i) Ladies Forum Activities

5.2 Efforts made by the institution for tracking the progression

- | |
|-----------------------------|
| a) Guidance and Counselling |
| b) Mentorship |

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1081	196	--	--

(b) No. of students outside the state

17

(c) No. of international students

--

Men	No	%	Women	No	%
	839	65		435	35

No	%
435	35

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
342	157	10	848	01	1358	246	183	13	832	--	1277

Demand ratio : 1:1

Dropout % : 13.33

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching for PG CET /C-MAT Exams is provided in the campus

No. of students beneficiaries

200

5.5 No. of students qualified in these examinations

NET 01 SET/SLET 03 GATE -- CAT --
IAS/IPS etc -- State PSC -- UPSC -- Others --

5.6 Details of student counselling and career guidance

The college has a duly constituted Career Guidance and Counselling Cell and Prof. I B Chippalakatti is the co-ordinator of the cell. The cell provides personal and academic counselling to the students regularly.

No. of students benefitted

310

5.7 Details of campus placement :

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	34	08	09

5.8 Details of gender sensitization programmes are carried on by the following

- 1) Ladies Forum
- 2) Legal awareness
- 3) Anti-sexual harassment cell
- 4) Health awareness

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

03

National level

05

International level

01

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	13	3,60,000
Financial support from government	347	16,61,227
Financial support from other sources	05	1,53,900
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Purchased one more bus worth Rs. 17 Lakhs to enhance transport facilities as per the demand from the students.
- Language Lab is established for students

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: *To emerge as a premier autonomous institution offering Commerce, Management, Entrepreneurship and Computer Education with service to mankind.*

Mission: *To provide a strong edifice in nurturing an environment for the holistic growth of learners and contribute to the nation building activities*

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As an autonomous institution we design our own curriculum through various Boards of Studies constituted by the college and it will be finally approved by the AC and GB

6.3.2 Teaching and Learning

- a) Teaching and Learning is completely ICT enabled
- b) Innovative Practices like group discussions , industrial visits, seminars, projects, surveys, management fests, Case studies, Quiz etc. are adopted

6.3.3 Examination and Evaluation

- 1) Continuous internal evaluation is done through tests, assignments, projects, seminars and field works.
- 2) Open book examination, Bar-coding, Photo copy, Golden opportunity method, CBCS and Double valuation for PG courses are adopted

6.3.4 Research and Development

Motivation of faculty members to undertake MRPs Research Publications, Pursue M.Phil and Ph.D.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- a) Library is fully digitalized
- b) Subscribed national and international journals and e-journals
- c) INFLIBNET facility is available
- d) State-of-the-art infrastructure is provided.

6.3.6 Human Resource Management

The man power planning is made as per the directions of Commissioner of Higher Education, UGC, AICTE norms and workload available.

6.3.7 Faculty and Staff recruitment

The teaching staff is recruited as per the regulations of the Govt. of Karnataka, UGC and AICTE norms and as per the reservation policy of the state.

6.3.8 Industry Interaction / Collaboration

Leading industrialists and business experts are regularly invited to address the students and there will be industry-interaction for pre-placement activities.

6.3.9 Admission of Students

Through Counselling and Advertisement.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

60,000

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Management	Yes	Principal
Administrative	Yes	Management	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Bar-coding, Photo copy, Revaluation, Golden opportunity method, CBCS and Double valuation for PG courses are adopted

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Incentives and Prizes are awarded by the Alumni for meritorious students
- Financial assistance is provided for socially and economically backward students

6.12 Activities and support from the Parent – Teacher Association

- Parent – Teacher Association meets twice a year
- Performance of students and shortage of attendance is brought to the notice of the parents and their views and feedback are sought for further improvement.

6.13 Development programmes for support staff

- Computer training in basics and tally is provided.
- They are motivated to attend workshops and trainings

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Active Eco-club
- Tree plantation
- Use of Drip irrigation
- Observation of No-vehicle day
- Tobacco products are strictly banned in the campus
- Least use of air-conditioners

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- a) Technological up-gradation of the institution
- b) Enhancement of transport facility
- c) Prizes and incentives are introduced in the subjects of Economics, Auditing and Financial Services

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- a) Conducted guest lectures in various subjects
- b) Workshop for students on personality development and communication skill was organised
- c) Applied for national seminar on Policy Paralysis in India.
- d) Encouraged faculty members to pursue Ph.D and four teachers got registered for Ph.D.
- e) Arranged campus interviews
- f) Many teachers attended and presented papers in national and international seminars and conferences

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i. Designing of student-centred, market oriented curriculum with high employability
- ii. Provision of the state-of-the-art infrastructure.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Participation in Go-green rally
- Campus cleaning
- Tree plantation
- Observation of No-vehicle day
- Tobacco products are strictly banned in the campus

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

1. The college has a magnificent new building in a peaceful new campus.
2. Team spirit among faculty members.
3. Congenial environment.
4. College provides 3 UG and 3 PG courses.
5. Two faculty members have submitted Ph. D theses.
6. Active involvement of alumni in the development of college.
7. Students' participation in administration through Student Council.
8. Increase of students' strength year by year.
9. Enhancement of infrastructure (Transport and canteen facility)
10. Computerised library.
11. Active participation of students in curricular and co-curricular activities.
12. Due regard to women and girl-students through Ladies Forum and Anti-Sexual Harassment Cell.
13. Experienced and dedicated faculty members.
14. Active Placement Cell.
15. State-of-the-art computer-lab.
16. Separate common-room for girl-students.
17. Minor research projects are undertaken.
18. COP, CPT, Bridge-course and remedial classes are run successfully.
19. Fund-generation through consultancy services.
20. Language-lab is established.
21. LCD facilities in all classrooms.

Weaknesses

1. No collaborative research activities.
2. Less number of permanent staff.
3. Less number of faculty members with Ph.D.
4. No Research Unit.
5. No international seminar is conducted so far.

Opportunities

1. To increase computer literacy among teaching and non-teaching staff.
2. To enhance research culture.
3. The college has very good linkages with society and other stake-holders which can be helpful in getting support and co-operation.

Needs

1. Separate Administrative Block
2. Separate Examination Block
3. Separate library building which is very much stressed by the NAAC Peer Team.
4. Well-equipped Research Unit.
5. Ramp and lift for differently-abled students.
6. Centralized UPS.
7. Wi-fi facility.
8. Recreation-hall for boys.
9. Indoor stadium.
10. Parking-shed for vehicles.
11. Furniture for seminar-hall.
12. Two SDCs with computer literacy for office.
13. Two SDCs with computer literacy and one ministerial-staff for examination section.
14. One lab-technician
15. One night-watchman

8. Plans of institution for next year

- i) To conduct national seminar and workshops.
- ii) To conduct FDP.
- iii) To organise national seminar for students only.
- iv) To organise national level management fest.
- v) To conduct guest lectures.
- vi) To conduct remedial classes for slow learners.
- vii) To arrange more campus interviews.
- viii) To encourage faculties to undertake research activities.

Name Prof. B S Belagli

Name : S G Talikoti

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

